

Instructions for the application for the use of GUS data

- Data Use Agreement: Access to the Scientific Use File of the GUS study is subject to the existence of a valid data use agreement. The required form is available in English and German on the website www.lifbi.de/GUS-Study in the section "Datenzugang / Data access".
- Affiliation with a scientific institution: Only employees of scientific institutions who have at least a university degree are eligible to apply as data recipients. If the institution is not a university or a generally recognized research institute, appropriate proof of the scientific activity of the institution (e.g., excerpt from the statutes) must be provided.
- Additional persons involved: It is possible to include additional persons involved in the research or GUS data analysis project in the contract. This applies in particular to students. Please note that all persons involved in a contract must belong to the same scientific institution. In the case of cooperative projects with partners at several institutions, a separate data use agreement must be concluded for each institution.
- Description of the research project: A separate data use agreement must be concluded for each GUS data analysis project. The description of a project includes a title, a short abstract with the main research question, and a specification of the duration of data use. Collaborative projects with partners at several institutions as well as the renewal of projects, or projects for academic qualification are to be indicated according to the fields in the form.
- Submission: Completed and signed forms should be submitted to the Research Data Center at LifBi as a scan by email, as a fax, or printed by mail. The relevant address information is given in the header of the first page of the form. After successful approval of the application, the access information (user number and initial password) required for downloading the GUS data from the website are sent in separate e-mails. A copy of the countersigned agreement will be forwarded to the data recipient.
- Obligations: The data use agreements commits to a secure and confidential handling of the data. This includes in particular the exclusive use of the data within the framework of the specified project and the refraining from any re-identification attempts. The use of GUS data must be indicated in publications according to the provided citation rules; the Research Data Center at LifBi has to be informed about all publications based on GUS data.
- Change of the agreement: Changes of an existing data use agreement in the sense of an extension of the duration of the specified project or the subsequent addition of further persons to the GUS data use within the project can be initiated via the corresponding change form. The early withdrawal of a person from the contract before the end of the contract is to be reported by e-mail to fdz@lifbi.de.